

Veterans' Club Constitution

Constitution for The Veterans' Club.

Date of Establishment: 19 April 2024

Club Name: Veterans' Club

Registered Address: c/o 2 War Veterans' Cottages,
Woodlands Terrace,
Grantown-on-Spey,
PH26 3JT

Name of Organisation.

1. The name of the club shall be **Veterans' Club** (hereinafter referred to as "The Club").

Vision.

2. To create a welcoming and supportive environment for Armed Forces veterans where they can combat isolation, foster friendship, and receive essential support.

Objects (Purposes).

3. The objects of The Club are specifically restricted to
 - a. Offering a supportive and welcoming environment for veterans to reduce isolation and loneliness.
 - b. To serve as a central hub, where veterans services can be accessed by signposting members to welfare support, advice and assistance from a wide variety of Armed Forces Service charities and relevant community support agencies.
 - c. Promoting camaraderie, mutual support, and friendship among veterans and their families.
 - d. Expanding the Veterans' Club network and reach within targeted regions of Scotland, ideally with a significant population of veterans and their families.
 - e. Operating as a self-sustaining not-for-profit entity, funded through member contributions, grant funding and other legal means.

Veterans' Club Constitution

Powers.

4. To further the Objects, the Club has the power to:
 - a. Conduct regular meetings, events, and activities for veterans that foster social interaction, support, advice, information and friendship.
 - b. Signpost members to external services such as tri-service charities, benevolent funds and their caseworkers, and other relevant organisations that provide welfare and information assistance to veterans and their families.
 - c. Collaborate with organisations, charities, and welfare services aimed at improving the lives of veterans.
 - d. Fund The Club's activities and operations through member contributions, donations, grants or other lawful means.
 - e. Lease, acquire, or maintain any facilities or premises required to fulfil The Club's purposes.
 - f. Recruit volunteers or employ staff as necessary to operate and expand the Club's services.
 - g. Establish additional Veterans' Club branches in regions with high concentrations of veterans.
 - h. Manage and allocate The Club's financial resources responsibly, ensuring that all funds are used in accordance with its not-for-profit status and to further The Club's purposes.

Membership.

5. **Eligibility.**
 - a. Membership is open to all Armed Forces veterans and their families, who share the aims and values of the Club.
 - b. Membership shall be extended to individuals and serving Armed Forces personnel who are willing to contribute to The Club's goals and participate in its activities.
6. **Contributions.**
 - a. The Club is to be funded through member contributions, donations and grants.
 - b. Membership rates shall be determined by the Committee and subject to review at the Annual General Meeting (AGM).
 - c. Funds will be used to cover the costs of the Club's activities, administration, and expansion.
7. **Termination of Membership.**
 - a. Membership may be terminated if a member engages in conduct that is detrimental to the Club's objectives or brings the Club into disrepute, subject to a decision by the Committee.
 - b. Any appeal against the decision to terminate membership should be submitted in writing within 14 days of the Termination. Any appeal will be heard by Committee Members who were not involved in the initial decision.

Veterans' Club Constitution

Governance.

8. Management Committee.

- a. The affairs of the Club shall be managed by a Management Committee (hereinafter referred to as "the Committee"), comprising a minimum of **three** and a maximum of **nine** members.
- b. Committee members shall serve for a term of **two years**, after which they may stand for re-election for a further term.
- c. Standing Committee Members are:
 - 1) Chairperson
 - 2) Secretary
 - 3) Treasurer
- d. The aspiration of the Veterans' Club is to become a Community Initiative Company (CIC), a special type of limited company existing to benefit its' membership rather than private shareholders.

9. Appointment of Committee Members.

- a. The Committee members shall be elected by the Club's members at the AGM by a majority vote.
- b. Any vacancies on the Committee occurring between AGMs may be filled by the Committee, subject to confirmation by the members at the next AGM or Special General Meeting.

10. Roles of Committee Members. The Committee shall include, but is not limited to, the following roles:

- a. **Chair:** Responsible for overseeing the activities of the Club and ensuring that meetings are run efficiently.
- b. **Secretary.** Responsible for maintaining records of meetings, correspondence, and Club administration.
- c. **Treasurer.** Responsible for managing the Club's finances, keeping accurate financial records, and presenting financial reports to the members at the AGM.
- d. Additional roles may be created as necessary to meet the needs of the Club.

Veterans' Club Constitution

Meetings.

11. Committee Meetings.

- a. The Committee shall meet at least quarterly to manage the affairs of the Club.
- b. A quorum for Committee meetings shall be a minimum **50%** of the current Committee members.
- c. Decisions shall be made by a majority vote of those present. In the event of a tie, the Chairperson shall have the casting vote.

12. Annual General Meeting (AGM).

- a. Held Annually and is open to all members.
- b. An Annual Report on The Club's activities will be prepared which will give members opportunity to review the Club's activities.
- c. The Treasurer will prepare a statement of Accounts for the membership to consider future expenditure limits or opportunities.
- d. Elect Committee members as required.
- e. Discuss and confirm the future direction of the Club.
- f. A minimum of **14 days' notice** of the AGM shall be given to all members.

13. **Special General Meetings (SGM).** May be called by the Committee or by a petition signed by at least **25%** of the members.

Veterans' Club Constitution

Finance.

14. The Treasurer shall ensure that accurate financial records are maintained, including details of income and expenditure, and that all funds are used to further the purposes of the Club.

- a. The Club shall operate a bank account as part of The Grantown Initiative, and all financial transactions shall require the signature or approval of at least **two** of their standing Committee members.
- b. An annual financial report shall be presented to the members at the AGM, detailing the Club's income, expenditure, and financial position.
- c. The accounts of the Club shall be independently examined or audited as required by law or by the membership at the AGM.

Amendments to the Governing Document.

15. This governing document may be amended by a two-thirds majority vote of the members at a quorate AGM or Special Meeting, provided that the changes are consistent with the Club's not-for-profit status and purposes.

Dissolution.

16. In the event that the Club can no longer continue its activities.

- a. The Committee may propose to dissolve the Club by a two-thirds majority vote of the members at an AGM or Special Meeting.
- b. Upon dissolution, any remaining assets, after the satisfaction of all debts and liabilities, shall be transferred to another not-for-profit organisation with similar aims, as decided by the Committee.

Interpretation.

17. In this governing document:

- a. "The Club" refers to Veterans' Club.
- b. "Committee" refers to the elected Management Committee responsible for the Club's administration.

Adoption.

18. This governing document was adopted by the members of Veterans' Club on 18th October 2024.

Veterans' Club Constitution

Signed by Committee Members:

[Name of Chairperson]

Mark Strachan

Signature.

Mark Strachan

[Name of Secretary]

Frank McLavey

Signature.

Frank McLavey

[Name of Treasurer]

Steven Lockwood

Signature.

Steven Lockwood